

Emergency Steering Committee Meeting
May 12, 2005

Meeting called to order 7pm

Chair: Tina Lee

Minutes: Celia Braxton

Present: Paul McBreen, Moira Egan, Celia Braxton, Tina Lee, Stephanie Domenici.
Proxy votes for Tomo Imamichi by Stephanie; for Aleta Styers by Tina; Camille Tipton by Paul.

- A. Election Stipends: A discussion about election stipends was held. It was decided to use the \$400 in the Stipend budget originally meant to pay Erik Doviak for April and May to pay those who worked extra hours during the elections.
- B. Budget: Tina went over the Actual 2004-05 budget in comparison to the Revised budget.
 - a. NOTE that James Trimarco was paid twice for the February issue, and has been paid a total of \$4,200 for the year. Therefore, he will not be paid for the May issue.
 - b. The *Advocate* expense line does not include Freelance or Printing for the last issue.
 - c. We expect further invoices from Camille for DSC Webmaster. The figure here includes her most recent submissions of 05/12/05.
 - d. Expected additional expenses through June 30th total \$13,637.
 - e. The Cash Balance on Row 86 is \$7039. Tina and Celia have come to this number by assuming that all departmental organizations and chartered organizations monies will be spent by June 30th.
 - f. It is in fact unlikely that departmental and chartered organization monies will be entirely spent by June 30th. As of 05/12/05, departmental organization funds are underspent by \$13,000; chartered organizations are underspent by \$10,400.
 - g. It is very likely that Medical Test Subsidies will rise to \$20,000 or more by the end of June.
 - h. Therefore, while it is possible we will have a deficit by the end of FY 2004/05, it is not likely.
- C. Elections: Drawings were held for DSC representatives for which there were ties. Tina went to the computer hub and had a student working there pull the names out of the envelope. The results are:

Educational Psychology: Leslie Craig -- Rep
Mariya Shyko -- Alt

Engineering Biomedical Abalshek Datta -- Rep
Kelly Brook Emerton -- Alt

Political Science Billy Kamaras -- Rep

Nirit Ben Ari -- Alt

Sociology

Emily Mahon – Rep
Antonia Levy – Rep
Steven Sheets -- Alt

D. Logo: The new logo for the DSC was chosen with 5 votes in favor, 1 against and 2 abstentions.

E. Continuing resolution on hourly employees: There was a discussion regarding a proposal by Aleta, through Tina as proxy, regarding the DSC webmaster position. The proposal was amended to broaden it to all hourly employees as follows:

Resolved that any check request form and accompanying documentation submitted by an hourly employee of the DSC should be reviewed and approved by the Co-Chair for Communications or the Co-Chair for Student Affairs (whichever is more appropriate to the hourly position in question) prior to submission to the Co-Chair for Business.

The resolution as amended above was moved by Moira Egan and seconded by Tina Lee. The resolution passed 5 to 3 with no abstentions.

F. Tina suggested it s time to get the lock changed for the DSC office, as many people who had keys in previous years have not turned them in. The incoming Steering Committee will be apprised of this.

G. Adjunct Project interviews: It was agreed that interviews will take place on Tuesday evening from 6p to 8p.

H. Advocate interviews: It was agreed that interviews will take place on Tuesday afternoon from 3p to 5p.

I. Moira Egan moved we adjourn,. It was seconded by Celia Braxton. Tina adjourned the meeting at 9:20pm