

**Minutes of the Steering Committees  
December 4, 2009**

Present: Jill Belli (JB), Anick Boyd (AB), Kyle Ferguson (KF), Allyson Foster (AF) (non-voting), Kym Libman (KL), Shawn Rice (SR), Jared Simard (JS), Chris Sula (CS), and Suzanne Tamang (ST)

Absent: Christine Pinnock

Plenary

**KL calls the meeting to order at 6:11**

Steering Committee

**I. Approval of Agenda**

**JB motions to approve the agenda; AB seconds; the motion passes unanimously.**

Constitution and Bylaws

**II. Approval of Old Minutes**

**JS motions to move approval of the minutes to after VII. New Business; AF seconds; motion passes unanimously**

Media Board

Health Issues

**III. Student Affairs Report (Suzanne Tamang)**

**ST reports on the status of chartered orgs and membership rosters for the fall and notes that electronic rosters will close in mid-December.**

Cultural Affairs

Professional Development

**ST presents a sign-up sheet for the DSC holiday party duties (drinks/set-up/food/décor/clean-up).**

**SR motions to move 400\$ from discretionary to party budget; CS seconds; motion passed unanimously.**

**ST discusses the new Bikes in Buildings initiative that aims to expand safe indoor bike parking in office buildings and its potential relevance to GC.**

**IV. Communications Report (Shawn Rice)**

**SR discusses email forwarding and the policy to have all students use their GC address.**

**SR reports that IT will be installing monitors all around the GC and the interest of the IT department purchasing new equipment. The IT equipment borrowing policy and the need for more advertising it is discussed.**

**SR reports on there is a new NYSHIP coordinator, Scott Voorhies.**

**SR notes the success of CLRN and the possible extension of services provided to GC students. Tax prep, financial services, real estate advice, and a writing center are discussed as possible new services. JB suggests an instructional technology center too.**

**V. Business Report (Chris Alan Sula)**

**CS presents the DSC financial statement and discusses the budget lines.**

**VI. USS Report (Ally Foster)**

AF reports Cory Provost of Brooklyn College has been elected as the Chair of USS

**VII. New Business**

**a. Succession of Co-Chairs to Executive Committee of Graduate Council**

SR motions to have the line of succession to be CS, ST, SR; ST seconds; motion passes unanimously.

**b. CLRN Spring 2010 Allocation**

Based upon approval of the spring budget, CS recommends that 3600\$ is moved from discretionary from the spring for the CLRN services. JB motions to approve the transfer of funds; SR seconds the motion; the motion is passed unanimously.

KF will develop an instrument to assess the outcomes on these appointments.

**c. Appointment of Ad-hoc Wellness Center Advisory Committee**

KL announces the candidates for the committee. SR motions to approve the list of names; KF seconds; motion passes unanimously.

**d. Middle-States Response Group Draft**

CS presents the document and SC presents the following feedback:

KL wants to add a reference to the Mellon report in Funding and Support; AF adds a comment about a missing word; and JB wants he first sentence, second bullet, "funding & support" to reflect all students, teaching and non-Teaching.

ST motions to endorse support for the MS report response with the noted changes and the 2 appendices; JS seconds; passes unanimously.

**e. Removal of Representatives**

SR notes the representatives that are up for removal.

At-large: Sari Altschuler and William Mangold  
Program: Steven Noel and Jordan Stokes

SR motions to remove the At-Large Reps; KF seconds; approved unanimously.

SR motions to remove the program reps if they do not attend or provide a proxy; JB seconds; passes unanimously.

**f. Appointment of Representatives**

JB motions to approve Ethan Zadoff for At-large Rep; ST seconds; motion passes unanimously.

SR motions to tentatively approve Jennifer Sloan for At-large Rep, pending her acceptance by midnight the upcoming Thursday; ST seconds; 6 yays, 0 nays, 2 abstentions (JB, CS); motion passes.

**VIII. Committee Reports**

JB reports on STF and discusses the problem with the validity of student proxies. Allocation of the STF was approved, with remaining funds allocated to scanning equipment, PC replacements and other equipment for student use.

ERC met and announced Jennifer Sloan as winner of the UFS election.

KL reports on HIC noting preliminary results from the NYSHIP survey and a possible health care rights workshop for the spring semester.

**IX. Announcements**

CS states that he will need a proxy for the upcoming Grad Council meeting. KL states that she will attend as his proxy.

**X. Adjournments**

JS motions to adjourn the meeting; SR seconds; passes unanimously.

**Adjournment at 7:49.**

*Minutes respectfully submitted by Suzanne Tamang*

DRAFT